

INSTRUCTIONS

Please answer all questions. Provide a map showing the location of signs and the attraction.
Describe the distance from the highway system to the attraction including any additional signing.

Requester Information

Box 1

Name (Individual making request)

Box 2

Requester Name (Entity making request)

Box 3

Requester address

Box 4

Requester phone, fax number, and E:Mail address

Box 5

Name of attraction/place requested to be signed.

Box 6

Address of the attraction/place to be signed. Attach a county map or a drawing showing the approximate location of sign requested. As well as any additional signs off the State Highway System leading to the attraction.

Box 7

Proposed legend to be place on the sign.

Box 8

Number of days per year this attraction/place will be opened to the public. _____

Hours of operation daily. _____ a.m. to _____ p.m.

Approximate annual attendance ____ More than 25,000 ____ More than 10,000 ____ Less than 10,000

Box 9

Will roads other than the State Highway System need to be driven to access the attraction/place?

Yes ____ No ____ if yes, has local jurisdiction been notified? Yes ____ No ____

Secretary's Report

Box 10

Record the date the request was receive in the office.

Box 11

Who reviewed this request?

Box 12

Check the Manual on Uniform Traffic Control Devices to see if the request meets standards.

Box 13

Have the Design Division do a cost estimate for sign, support, foundation, and installation.

Tourism Signing Advisory Committee

Box 14

Does this request have local, statewide, or national importance?

Box 15

Should this attraction be signed?

Box 16

If no, TSAC will explain why so the secretary can report back to the requester.

Box 17

TSAC will establish the priority of the signing.

Box 18

The cost share will be determined by signing priority established in Box 1.

Director's Recommendations

Box 19

NDDOT Director approval.

_____ Yes _____ No

Box 20

NDDOT Director priority level.

National _____ Statewide _____ Local _____

Box 21

Cost share will be determined by what priority the director recommends.